COVID-19 Site Hazard Identification

**Site:**

**Contributors:**

**Date/s of Initial Review:**

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| --- | --- | --- | --- | --- | --- | --- |
| **Location** | **Description** | **Size (sq metre)** | **Hazards & Touch Points** | **Existing Controls** | **Key Considerations** | **Possible Controls** |
| Front desk | Customer transactions w/ staff |  | Money handlingCard handlingSocial distancing while servingSocial distancing while lining upAdmittance of COVID-19 affected person Touch points:* Counter
* Pen
* EFTPOS Machine
* Merch on counter
 | Cashless transactionsPre-booking onlineSanitiser for staffSanitiser for visitorsClean touch points after useTraining for staff  | EFT touch screen – interaction with cleaner | Removal of excess merch from deskSocial distancing queue guidesInstall signageCounter barrier (eg floor mark or cord) for counter interactions |
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